

2.3 BUSINESS PARTICIPATION

* Begins & ends with the date & time of the first & last meeting **you're attending.**

(may include welcome reception and/or closing luncheon/dinner banquet)

* A two hour time frame is automatically added for check in/out & registration.

(this time is NOT to be used to calculate your arrival or departure. It has already been included)

NOT COVERED: Listed but not limited to the following:

- **Lengthy, extended registration times**
- **Meeting & events you're not attending nor a participant.**
- **Activities such as golf outings/tournaments, sightseeing excursions, extra-curricular social outings, etc. added to the beginning or ending of a conference.**